

GEORGIA SWIMMING INC.
OFFICIALS CERTIFICATION AND RE-CERTIFICATION PROCEDURES
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NOTE : THE GEORGIA SWIMMING OFFICIALS CERTIFICATION REQUIREMENTS ARE PATTERNED AFTER THE USA SWIMMING OFFICIALS CERTIFICATION PROCEDURES AND MEET OR EXCEED THE NATIONAL MINIMUM GUIDELINES

CERTIFICATION

TIMER

A. PRE-REQUISITE REQUIREMENT[s]

1. Be at least 11 years old.
2. Be a current member of USA Swimming, Inc
3. Possess a current USA Swimming Rule Book.

B. CERTIFICATION REQUIREMENT[s]

1. Take & pass the written Timer Test with a minimum score of 75%.
{NOTE: The Trainer shall retain the test for a period of **NOT LESS THAN two [2] calendar years.**}
2. Apprentice at one session at a Georgia Swimming/Georgia Masters Swimming sanctioned / approved meet with satisfactory performance, attested in writing on the Apprentice form by the Timing Judge or Referee.
3. Complete the Apprentice Form appropriately and have the Referee for that session sign in ink.
4. Upon completion mail the Apprentice Form to the Certification Coordinator with a copy to your trainer, {suggest keeping a copy}
5. Certification must be completed within 1 year of the date of the clinic.

This Certification shall be good for a period of two {2} years.

C. RE-CERTIFICATION REQUIREMENT[s]

1. Be a current member of United States Swimming, Inc.
2. Work a minimum of four {4} full sessions in two years as a TIMER with name included within Officials Report.
3. If the applicant has not fulfilled this requirement; the CERTIFICATION requirements again apply.

Re-Certification will be good for two {2} years.

CERTIFICATION

STROKE & TURN

A. PRE-REQUISITE REQUIREMENT[s]

1. Be at least 18* years old.
2. Be a current member of USA Swimming, Inc
3. Possess a current USA Swimming Rule Book.
** may not officiate and compete in the same session*

B. CERTIFICATION REQUIREMENT[s]

1. Attend a Stroke & Turn Clinic taught by a Georgia Certified Trainer.
2. Take & pass the current written Timer Test.
3. Take & pass the current written Stroke & Turn Test with a minimum score of 80%.
4. Turn the S & T Test into the Certified Trainer under whom you matriculated.
{NOTE: The Trainer shall retain the test for a period of NOT LESS THAN two [2] calendar years.}
5. Have the Trainer sign your Apprentice Form as indicated thereon.
6. Apprentice as S & T for a total of {6} sessions at three {3} different Georgia Swimming/Georgia Masters Swimming sanctioned / approved meets under the direct supervision of Certified S & T Judges who have been certified for a minimum of 1-year, {preferably six {6} different S&T Judges}.
7. Complete the Apprentice Form appropriately and have the Referee for that session sign in ink.
8. Upon completion mail the Apprentice Form to the Certification Coordinator with a copy to your trainer, {suggest keeping a copy}
9. Certification must be completed within 1 year of the date of the clinic.

This Certification will be good for two {2} years.

C. RE-CERTIFICATION REQUIREMENT[s]

1. Be a current member of United States Swimming, Inc.
2. Possess a current USA Swimming Rule Book.
3. Work a minimum of eight {8} full sessions in two years as S & T Judge w/competency satisfying the Meet Referee. This shall include attending the recommended 1 hr. officials briefing prior to each session.
{These work efforts shall be documented on the Meet Officials Form}
4. If these three {3} requirements are NOT fulfilled; the applicant shall either attend a Re-Certification Class or the CERTIFICATION requirements shall apply.

Re-Certification will be good for two {2} years.

CERTIFICATION

STARTER

A. PRE-REQUISITE REQUIREMENT[s]

1. Be at least 18* years old
2. Be a current member of USA Swimming, Inc
3. Possess a current USA Swimming Rule Book.
** may not officiate and compete in the same session*

A. CERTIFICATION REQUIREMENT[s]

1. Have completed a minimum of {12 full sessions}, working as a satisfactory Certified Stroke & Turn Judge.
2. **Be recommended in writing** for this Level by a Referee who has been certified for a minimum of 1 year.
3. Attend an approved STARTER training session taught by a Georgia Certified Trainer.
4. Take & pass the current written Starter Test with a minimum score of 85%.
5. Turn the Test into the Certified Trainer under whom you matriculated.
{NOTE: The Trainer shall retain the test for a period of NOT LESS THAN two [2] calendar years.}
6. Apprentice as a Starter for eight {8} sessions at three {3} different Georgia Swimming/Georgia Masters Swimming sanctioned / approved meets under the direct supervision of three (3) different Certified Starters or Referee's having at least 1 yr of certified experience. **(Championship Meets are not available for apprenticing.)**
7. Complete Apprentice Form appropriately and have the Referee for that session sign in ink.
8. Upon completion mail the Apprentice Form to the Certification Coordinator with a copy to your trainer, {suggest keeping a copy}
9. Certification must be completed within 1 year of the date of the clinic.

This Certification will be good for two {2} years

C. RE-CERTIFICATION REQUIREMENT[s]

1. Be a current member of United States Swimming, Inc.
2. Possess a current USA Swimming Rule Book.
3. Work a minimum of eight {8} sessions in 2 years as Starter , w/competency satisfying the Meet Referee.
4. If these three {3} requirements are NOT fulfilled; the applicant shall either attend a Re-Certification Class or the CERTIFICATION requirements shall apply.
5. Re-Certification will be good for two {2} years.

CERTIFICATION

ADMINISTRATIVE REFEREE

A. PRE-REQUISITE REQUIREMENT[s]

1. Be at least 21* years old
2. Be a current member of USA Swimming, Inc
3. Possess a current USA Swimming Rule Book.
** may not officiate and compete in the same session*

B. CERTIFICATION REQUIREMENT[s]

1. **Be recommended in writing** for this Level by a Referee who has been certified for a minimum of 1 year.
2. Attend an approved REFEREE-ADMIN training session taught by a Georgia Certified Trainer.
3. Take & pass all the current USA Swimming Tests not previously taken with a minimum score of 90%.
4. Turn the Tests into the Certified Trainer under whom you matriculated.
{NOTE: The Trainer shall retain the test for a period of NOT LESS THAN two [2] calendar years.}
5. Apprentice as a Deck Referee{for at least nine {9} sessions at three {3} different Georgia Swimming/Georgia Masters Swimming sanctioned / approved meets, under the direct supervision of three (3) different Certified Referees. ***See meet information for availability to apprentice at Championship Meets.***
6. Apprentice as an Administrative Referee{for at least four {4} sessions at two {2} different meets, under the direct supervision of two (2) different Certified Administrators.
7. Complete Apprentice Forms appropriately and have Meet Referee sign in ink.
8. Take & pass the current GA Swimming Meet Information test.
9. Upon completion mail the test and Apprentice Form to the Certification Coordinator with a copy to your trainer, {suggest keeping a copy}
10. Certification must be completed within 1 year of the date of the clinic.

This Certification will be good for two {2} years.

C. RE-CERTIFICATION REQUIREMENT[s]

1. Be a current member of United States Swimming, Inc.
2. Possess a current USA Swimming Rule Book.
3. Work a minimum of twelve {12} sessions in 2 years
4. If these three {3} requirements are NOT fulfilled; the applicant shall either attend a Re-Certification Class or the CERTIFICATION requirements shall apply.

Re-Certification will be good for two {2} years.

CERTIFICATION

ADMINISTRATOR

A. PRE-REQUISITE REQUIREMENT[s]

1. Be at least 21* years old
2. Be a current member of USA Swimming, Inc
3. Possess a current USA Swimming Rule Book.
** may not officiate and compete in the same session*

B. CERTIFICATION REQUIREMENT[s]

1. **Be recommended for this Level by a Referee.**
2. Attend an approved ADMINISTRATOR training course taught by a Georgia Certified Trainer.
3. Take & pass the current written Timer, Clerk of Course, and Administrator Tests with a minimum score of 80%.
4. Turn ALL Tests taken into the Certified Trainer under whom you matriculated.
{NOTE: The Trainer shall retain the test for a period of NOT LESS THAN two [2] calendar years.}
5. Apprentice as an Administrator at four {4} sessions at a Georgia Swimming/Georgia Masters Swimming sanctioned / approved meet under the direct supervision of a Certified Administrator. **{NOTE: These will usually be workers in the Clerk of Course, a/o Scoring arenas.}**
6. Complete Apprentice Form appropriately and have the Meet Referee[s] sign in ink.
7. Upon completion mail the Apprentice Form to the Certification Coordinator with a copy to your trainer, {suggest keeping a copy}
8. Certification must be completed within 1 year of the date of the clinic.
9. Initial Certification will be good for two {2} years.

C. RE-CERTIFICATION REQUIREMENT[s]

1. Be a current member of United States Swimming, Inc.
2. Possess a current USA Swimming Rule Book.
3. Work a minimum of four {4} sessions , w/competency satisfying the Meet Referee, over a two {2} year period.
4. If the applicant has not fulfilled these three {3} requirements; the CERTIFICATION requirements apply.
5. Re-Certification will be good for two {2} years.

CERTIFICATION

TIMING JUDGE

A. PRE-REQUISITE REQUIREMENT[s]

1. Be at least 18* years old
2. Be a current member of USA Swimming, Inc
3. Possess a current USA Swimming Rule Book.
** may not officiate and compete in the same session*

B. CERTIFICATION REQUIREMENT[s]

1. Take & pass the written Timer and Timing Judge Test with a minimum Score of 80%.
2. Turn the Tests into the Certified Trainer under whom you matriculated.
{NOTE: The Trainer shall retain the test for a period of NOT LESS THAN two [2] calendar years.}
3. Apprentice as a Timing Judge under the direct supervision of a Certified Timing Judge or Administrator for four **(4)** sessions at a Georgia Swimming/Georgia Masters Swimming sanctioned / approved meet
4. Complete Apprentice Form appropriately and have the Meet Referee[s] sign in ink.
5. Upon completion mail the Apprentice Form to the Certification Coordinator with a copy to your trainer, {suggest keeping a copy}
6. This Certification shall be good for a period of two {2} years.

C. RE-CERTIFICATION REQUIREMENT[s]

1. Be a current member of USA Swimming, Inc
2. Work at least four {4} full sessions in two years as a TIMING JUDGE or HEAD SCORER or in RECORDS ROOM with name included within Officials Report.
3. If the applicant has not fulfilled these three {3} requirements; the CERTIFICATION requirements apply.
4. Re-Certification will be good for two {2} years.

CERTIFICATION

OFFICIALS TRAINER

A. PRE-REQUISITE REQUIREMENT[s]

1. Be at least 21 years old
2. Be a current member of USA Swimming, Inc.
3. Possess a current USA Swimming Rule Book.
4. Have previous certification as an Administrative Referee

B. CERTIFICATION REQUIREMENT[s]

1. **Be recommended in writing** for this Level by a Trainer/Referee, Georgia Officials Committee Chairperson, or Training Coordinator
2. Be Certified and eligible for Re-Certification at the level or above the level you intend to train.
3. Attend a Trainers Clinic
4. Assist a Certified Trainer with at least two {2} clinics at the level you intend to train
5. Complete the Apprentice Form appropriately and have the Trainer[s] sign in ink.
6. Upon completion mail the Apprentice Form to the Certification Coordinator with a copy to your trainer, {suggest keeping a copy}

Certification will be good for two {2} years.

C. RE-CERTIFICATION REQUIREMENT[s]

1. Be a current member of United States Swimming, Inc.
2. Possess a current USA Swimming Rule Book.
3. Teach at least two {2} Officials Certification Clinics in two (2) years.
4. If the applicant has not fulfilled these three {3} requirements; the CERTIFICATION requirements apply.

Re-Certification will be good for two {2} years.

CERTIFICATION AUTOMATIC TIMING EQUIPMENT OPERATOR

A. PRE-REQUISITE REQUIREMENT[s]

1. Be at least 18 years old
2. Be a current member of USA Swimming, Inc
3. Possess a current USA Swimming Rule Book.

B. CERTIFICATION REQUIREMENT[s]

1. Attend an Automatic Timing Equipment Operators Clinic taught by an appropriately certified Georgia Swimming ATE Trainer.
2. Take & pass the current USA Swimming Timer, Clerk of Course, and Timing Judge tests with a minimum score of 80%.
3. Turn the Tests into the Certified Trainer under whom you matriculated.
{NOTE: The Trainer shall retain the test for a period of NOT LESS THAN two [2] calendar years.}
4. Apprentice as a Automatic Timing Equipment Operator {for at least ten [10] sessions at Georgia Swimming/Georgia Masters Swimming sanctioned / approved meets, under the direct supervision of a certified Automatic Timing Equipment Operator.
5. Complete Apprentice Form appropriately and have Meet Referee sign in ink.
6. Upon completion mail the Apprentice Form to the Certification Coordinator with a copy to your trainer, {suggest keeping a copy}
7. Certification must be completed within 1 year of the date of the clinic.

Certification will be good for two {2} years.

C. RE-CERTIFICATION REQUIREMENT[s]

1. Be a current member of United States Swimming, Inc.
2. Possess a current USA Swimming Rule Book.
3. Work a minimum of sixteen {16 sessions, w/competency satisfying the Meet Referee, over a two {2} year period.
4. If the applicant has not fulfilled these three {3} requirements; the CERTIFICATION requirements apply.

Re-Certification will be good for two {2} years.